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The reviewing process must be described in connection with conference proceedings.

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The recommended minimum number of copies of a doctoral thesis is 90. The number include the copies needed for the library collections and as well as free copies. The printing costs of doctoral dissertations (90 copies) are paid by the schools. As to other publications, the author himself/herself is responsible for covering the printing costs.

Publications fully financed by other than LUT resources, can also be published in the Research Series.

Layout

The publications in the Research Series are printed in size B5. The author sends the material to be published, ready for printing, to the University Press.

The cover material is coated cardboard. The cover pages (example enclosed) and the title page should include the following information:

- 1) front cover name of the series and serial number, copy of the university seal name of the author name of the publication
- 2) back cover name of the series and serial number, copy of the university seal lower part LUT logo and name of the university the ISBN, ISSN-L and ISSN codes name of the publishing location and year of publishing
- 3) back serial number, name of the publication, name of the author
- 4) title page
top of page: LUT logo
middle of page: author/s and title

bottom of page: name of the series including the serial number
aligning left additional information
concerning the nature of the publication:
thesis or other research material aligning left

- 5) title page overleaf bottom in the centre, the ISBN, ISSN-L and ISSN codes name of the printing house and year of publishing
Doctoral theses may also include the names and working places of the supervisor, reviewers and opponent (example in appendix 2)

The pages are numbered consecutively starting from the title page (page number 1), and the numbers are visible only after the table of contents.

A list of publications that have been published earlier in the same series, will be placed on a separate page after the main text.

It is recommended, that if an article, included in an article-based doctoral thesis, is authored by several persons, the author of the thesis clearly clarifies his/her share of the work. The clarification will be added to the list of publications.

When imposing the layout of the publication, attention should be paid to the fact that the abstract, foreword, table of contents and other starting pages as well as the main text start on the right-hand page.

A font has to be readable when the page is reduced to size B5. The most common font is Times New Roman and size 12 points. Recommended margins at the top and at the bottom of the A4 size page are 3 cm and at both sides of the page 2,5 cm.

Distribution and sales

The author is responsible for the distribution of the printed publication. The library should receive an adequate number of copies for the library's own collections.

Publications are sold in the Aalef bookstore or through LUTShop
<https://lutshop.lut.fi>.

References and bibliography

It is recommended to use Harvard referencing system or practice that is established in author's branch of science.

Supplementary reading

LUT final thesis instructions:
https://uni.lut.fi/en/c/document_library/get_file?uuid=5dece119-023c-4b63-9727-ded1b82fba14&groupId=10304

ISO 690:2010

Information and documentation -- Guidelines for bibliographic references and citations to information resources

(The standard can be seen in the library.)

Appendices

- 1) Information about the thesis on the title page
- 2) Overleaf of title page in a thesis
- 3) Abstract
- 4) Cover model

Appendix 1

Information about the thesis on the title page

- Place for the public examination of the doctoral dissertation
- Time of the public examination of the doctoral dissertation

Example:

Thesis for the degree of Doctor of Science (Technology) to be presented with due permission for public examination and criticism in the Auditorium of the Student Union House at Lappeenranta University of Technology, Lappeenranta, Finland, on the 28th of May, 2014, at noon.

Appendix 2

The names and working places of the supervisor, reviewers and the opponent are printed on the overleaf of the title page.

Example:

Supervisor	Professor N.N. LUT School of Energy Systems LUT Environmental Engineering Lappeenranta University of Technology Finland
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Reviewers Professor N.N.
 Department.....
 University.....
 USA

Professor N.N.
Department.....
University.....
Japan

Opponent Professor N.N.
 Department.....
 University.....
 Denmark

Appendix 3

Abstract

Bibliographical information is inserted in the abstract, before the text part. Keywords and UDC codes are inserted after the text part.

ABSTRACT

Name of author

Name of publication

Lappeenranta XXXX

XXX p.

Acta Universitatis Lappeenrantaensis XX

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The text part of the abstract

Keywords:

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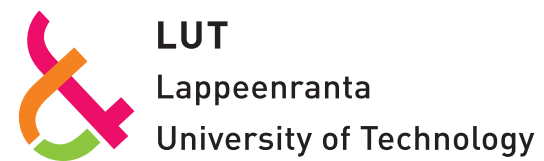


525 VÄITÖSKIRJAN NIMI LOREM IPSUM DOLOR SIT AMET CONSECTETUR

Etunimi Sukunimi

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