seed

Systems and Engineering Science
Doctorate programme

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The CV Template

When using the template, please pay special attention to the headings (1–10). The sub-sections presented under the headings are included mainly for illustrative purposes.

1. **Personal details and the date of the CV**

   - Surname (including previous surnames)

   - First names

   - Researcher ID, if applicable (e.g. ORCID, ResearcherID)

   - Date of the CV

2. **Degrees**

   - Date of degree certificate (the most recent one first), degree title, major subject/degree programme or equivalent, name of the educational institution, locality and country where the degree was completed; contact details of the organisation that granted the highest degree; official degrees are stated according to the Finnish and international system.

3. **Other education and expertise**

   - Other education, professional competences/qualifications or supplementary training: date of completion, name, scope and provider of the education or training (name and locality)

4. **Language skills**

   - Native language

   - Other language skills: the level achieved and the date of certificate, or a justified self-assessment of skills.

5. **Current employment**

   - Start and end date of employment relationship, current job title, employer and place of work (if the work is part-time, this should be stated; a short job description should be provided if necessary)

   - For a full-time student: educational institution (name and locality) and degree title, degree programme or equivalent

   - Secondary occupations

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6. **Previous work experience**

   - Previous employment relationships and grant periods (the most recent one first), including long-term visits abroad: the start and end date of the employment/role, job position, employer and place of work or funding organisation (if the work is part-time, this should be stated; a short job description should be provided if necessary)

   - Previous secondary occupations and other positions and commitments that are relevant to the application (e.g. in companies)

7. **Research funding and grants**

   - Significant research funding: start and end dates of funding, type, source and amount of funding; role in the preparation of funding applications for a research group; name of principal investigator

8. **Research output**

   - Total number of publications; links to open-access publications;

   - Methods, software, infrastructures, materials, guides and tools developed

   - Patents and inventions

   - Most significant artistic works and processes

9. **Awards and honours**

10. **Other merits**

    - Other positions and commitments of relevance in terms of the purpose of the CV (such as work in companies or organisations)

    - Other societal merits and honours if desirable

    - Other expertise of relevance in terms of the purpose of the CV