

**DATA PROTECTION NOTIFICATION**  
**MOVEO – Higher Education Sports and Wellness Services**  
**EU’s General Data Protection Regulation**  
**(2016/679), Articles 13 and 14**  
**Date: 23 March 2020**  
**Updated: 31 March 2020**

**1. Data controller:**

LUT University

Business ID: 0245904-2  
Address: Yliopistonkatu 34, 53850 Lappeenranta, Finland  
Phone: +358 294 462 111  
E-mail: info@lut.fi

**2. Data controller’s representative and contacts**

Data controller’s representative:  
Name: Janne Hokkanen, Director of International Affairs  
Phone: +358 40 900 3617  
E-mail: janne.hokkanen@lut.fi

Data controller’s contacts:  
Name: Pekko Pirhonen, Sports Coordinator  
Phone: +358 40 725 8826  
E-mail: pekko.pirhonen@lut.fi

Name: Markus Halonen, Sports Specialist  
Phone: +358 44 7085098  
E-mail: markus.halonen@lut.fi

**3. Data protection officer**

Name: Anne Himanka, Legal Counsel  
Address: LUT University, Yliopistonkatu 34, 53850 Lappeenranta, Finland  
Phone: +358 50 564 4623  
E-mail: dataprotection@lut.fi

**4. Purpose of data processing**

Maintaining customer data of MOVEO Higher Education Sports and Welfare Services at LUT-University and LAB University of Applied Sciences.

## **5. Legal basis of data processing**

Data subject's consent.

## **6. Content of data filing system and storage period**

Customer's name, street address (optional), phone number, e-mail, student ID number, access control key number and place of study. The data file contains the customer data of the current and preceding year.

## **7. Information systems employed**

The data processing employs the customer data system of the MOVEO Higher Education Sports and Welfare Services at LUT-University and LAB University of Applied Sciences.

## **8. Data sources**

The information is provided by the customers themselves.

## **9. Use of cookies**

Browser-based data filing systems employ cookies to process personal data. A cookie is a small text file that the browser saves on the user's device. Cookies are used to implement services, facilitate login, and enable the compilation of statistics on services. Users may prevent the use of cookies in their browser programmes, but this may prevent the system from operating correctly.

No cookies are used in the processing of personal data.

## **10. Data transfer and disclosure**

No personal data is disclosed to parties beyond the organization. The sports coordinator, building managers, employees of the bookstore of LUT University and the student union secretary of the university of applied sciences may process the personal data.

## **11. Data transfer and disclosure beyond the EU or EEA**

Data is not transferred or disclosed beyond the EU or EEA.

## **12. Safeguards for data processing**

Only a limited number of people are allowed to process the data. The data is stored on secure university servers.

## **13. Automated decision-making**

No automated decision-making takes place in the data processing.

## **14. Rights of the data subject**

Data subjects have the right to withdraw their consent if the data processing is based on consent.

Data subjects have the right to lodge a complaint with the Data Protection Ombudsman if the subjects consider that the data processing regarding them is in breach of data processing legislation in force.

Data subjects have the following rights under the EU's General Data Protection Regulation:

- a) Right of access to data concerning the data subject (article 15)
- b) Right to rectification of data (article 16)
- c) Right to erasure of data (article 17). The right to erasure shall not apply if the processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes if the right to erasure prevents or significantly hinders the data processing
- d) Right to restriction of processing (article 18)
- e) Right to data portability to another data controller (article 20).

Data subject's rights under the EU's General Data Protection Regulation do not automatically apply to all data processing.

*The liaison in matters related to the data subject's rights is the data protection officer; contact details in section 3.*