

Tuition fee and refund policy at LUT University 2024-2025

TUITION FEE PAYMENT

Citizens of non-EU/EEA countries (excluding Switzerland) are required to pay the LUT tuition fee for each academic year. Students can be exempted from payment only with certain types of Residence Permit card.

First year tuition fee must be paid during the LUT application process, and the payment details are defined in your admission letter.

Please note that if you are required to apply for a Residence Permit and to pay a tuition fee, your RP application process will be on hold until you have paid the tuition fee or are able to show the funding for it.

Note!

New degree students must enroll for their study right by the deadline for accepting the study place. As a new student you must also enroll for courses on time even if there is no certainty of a residence permit.

Registration for courses has no effect on refund.

PAYMENT METHOD

Bank Transfer:

Beneficiary/ account name: LUT University

Bank name: OP Corporate Bank PLC Helsinki, Finland

Bank add: OP Yrityspankki Oyj (OP Corporate Bank plc), P.O. Box 308, 00013 OP, Finland

IBAN: FI39 5000 0120 2559 54

BIC (SWIFT) code: OKOYFIHH

Message to payment:

- Student's full name
- Tuition fee
- Study program
- Student number (if know, voluntary)
- *For example: Andy Applicant, Tuition fee, Electrical Engineering, 1234567*

It is crucial to provide the student's name in the message, especially if someone else is making the payment on the student's behalf. LUT University needs this information to identify the payment and connect it to the right student.

The **amount of Tuition fee payment** is stated on your admission letter. The yearly fee for the upcoming academic years will be based on your intake year's Tuition fee. Possible scholarships may affect your yearly payment.

The tuition fee payment is a Tax-free service, VAT 0 %.

Kindly notice we only have access to our own account in the OP bank. Therefore, we cannot see or trace any international transactions before the money appears in LUT's account. We also do not have a direct hotline for OP bank **or the resources to trace individual payments**. If the payment is interrupted along the way, **the applicant/student is always responsible for contacting the bank and figuring out the status of the payment**. Once OP bank has received the payment from the sending bank, they transfer the payments to LUT's account overnight.

REFUNDS

Refunds can only be paid to the original payer. If someone else has made the payment on the student's behalf, a possible refund will be paid to the same party and via the same payment method you have used.

Please, avoid making payments through third parties (i.e., educational agents) to avoid problems with possible refunds.

Cases of refunds

1. *Residence Permit application rejected (negative decision for RP application):*

If you have not started your studies and you inform us about residence permit rejection before 30.9.*, you will receive a refund for the tuition fee that you have paid. After this deadline tuition fee is **not refundable**.

If started and received study credits from Online studies and then quit your studies, tuition fee is **not refundable**.

2. *Cancelling your study place because of any other reasons, accepting other study place, family issues etc. while staying abroad:*

If you have not started your studies and you inform us about cancellation before 30.9.*, you will receive a refund for the tuition fee that you have paid. However, LUT University will charge you 250 EUR for the administrative costs. After this deadline tuition fee is **not refundable**.

If started and received study credits from Online studies and then quit your studies, tuition fee is **not refundable**.

3. *Cancelling your study place if you have arrived in Finland by student visa,*

If you have arrived in Finland with a student visa, you must enroll as attending and start your studies as advised in your letter of admission. The immigration office (Migri) has access to our database, and they check your study progress. As an attending student the tuition fee is always running, even if you have not completed any courses.

If you cancel your study place after arriving in Finland tuition fee is **not refundable**.

4. *Conditionally admitted but cannot graduate by the given DL and/or provide LUT University with the required documents as requested:*

If not being able to fulfil the requirements for the conditionally admitted students, you will lose your right to study and will receive a refund for the tuition fee that you have paid.

However, LUT University will charge you 250 EUR for the administrative costs.

* This date is for students whose study right begins in August.

LATE ARRIVAL OR POSTPONING

LUT University has an arrival deadline for every academic year, if your arrival is delayed from the scheduled time, you cannot start your studies during the ongoing semester.

A student who is absent for a **statutory reason** may postpone start of studies.

Without statutory reason postponing is not possible. If you are not able to arrive before deadline your study right will be closed. You may apply for restoring it later by paying a 35 EUR administrative fee.

If you inform us about delay/postpone before 30.9.*, tuition fee can be transferred to the following academic year. After this deadline tuition fee is **not refundable or transferable**.

If your arrival is delayed, you can only arrive in Finland at the beginning of the next academic year. If you arrive in Finland earlier than the start of your study period, please note that your studies will be considered to have started and the tuition fee will start to run.

If you have been granted a Finland Scholarship, you will automatically lose the scholarship.

	Refund deadline	Amount of refund
Negative decision for RP application	until 30.9.* After 1.10.**	100% No refund
Other reasons	until 30.9.* After 1.10.**	100% -250€ (administrative costs) No refund
Cancelling after arriving in Finland	No DL	No refund
Conditionally admitted	No DL	100% -250€

EXEMPTIONS

Tuition fee paid before receiving a Finnish RP Card with the status that allows you to get exemption:

You are exempted from paying a tuition fee if you have one of the Finnish Residence Permits allowing for exemption (*A other than study purposes, P, P-EU, EU Family Member's Residence Card in Finland, EU Blue Card in Finland*).

If you deliver a copy of your Finnish Residence Permit Card that allows you to get exemption **by July 31** (= before the academic year starts) the tuition fee will be refunded in full amount.

If you deliver a copy of your Finnish Residence Permit Card that allows you to get exemption **within August 1-July 31** (= during the academic year), your exemption of Tuition fee will be counted to start from the beginning of the next semester.

(Example: If you receive your residence permit in October, your exemption will begin 1.1. and your payment for spring semester may be refunded.)

Finnish Residence Permit Card allowing you to get exemption expires...

...before starting your studies:

If you have a Finnish residence permit card allowing you to get exempted from paying the tuition fee during the application period but it expires before starting your studies, you are required to pay the tuition fee.

* This date is for students whose study right begins in August.

After renewing your permit card, you must e-mail a copy of your new Finnish RP card to LUT.scholarships@lut.fi ASAP.

...during studies:

When that RP card expires and cannot be renewed, you are required to pay the tuition fee starting from the beginning of next semester.

TUITION FEE AND GRADUATION

The remaining part of the paid tuition fee will be refunded starting from **next semester**.

Note! If you have finished your work at the very end of the semester but graduation is delayed until the beginning of the next semester due to administrative reasons (because of the University), you may still graduate within one month, without paying the fee for the next semester. If your official graduation exceeds the deadline of January 31.1./August 31.8., you will have to pay the tuition fee for the next semester.

MISCODUCTS

Tuition fee unpaid for the first academic year:

If you have accepted your study place but do not pay your tuition fee by the deadline defined in your admissions letter, you are not able to start your studies. **Your study right will be closed.** You may apply for restoring later by paying the tuition fee and a 35 EUR administrative fee. Possible discounts are not valid after the study right is restored.

Tuition fee unpaid for further studies:

The tuition fee deadline for the future study years is August 15th. If you have not paid your tuition fee by the deadline, you will receive a reminder. If neglecting the tuition fee payment, **your study right will be closed**, and you are not able to continue your studies. You may apply for restoration later by paying the tuition fee and a 35 EUR administrative fee.

Arrived in Finland but not studying:

If you have arrived in Finland with a student visa, you must enroll as attending and start your studies as advised in your letter of admission. The immigration office (Migri) has access to our database, and they check your study progress. As an attending student the tuition fee is always running, even if you have not completed any courses.

Lahti 2.11.2023



Mirva Törmälä
Customer service manager
LUT University

* This date is for students whose study right begins in August.