

Tuition fee and refund policy at LUT University 2023-2024

TUITION FEE PAYMENT

Citizens of non-EU/EEA countries (excluding Switzerland) are required to pay the LUT tuition fee for each academic year. Students can be exempted from payment only with certain types of Residence Permit card.

The tuition fee must be paid during the LUT application process and the payment deadline is defined in your admission letter.

Please note that if you are required to apply for a Residence Permit and to pay a tuition fee, your RP application process will be on hold until you have paid the tuition fee or are able to show the funding for it.

PAYMENT POLICY

The payment can be made via bank transfer:

- Beneficiary/ account name: LUT University
- Bank name: OP Corporate Bank PLC Helsinki, Finland
- Bank address: OP Yrityspankki Oyj (OP Corporate Bank plc), P.O. Box 308, 00013 OP, Finland
- IBAN: FI39 5000 0120 2559 54
- BIC (SWIFT) code: OKOYFIHH
- Reference /Message to payment:
 - Student's full name
 - Tuition fee
 - Study program
 - Student number (if known, voluntary)
 - *For example: Andy Applicant, Tuition fee, Electrical Engineering, 1234567*

It is crucial to provide the **student's name** in the message, especially if someone else is making the payment on the student's behalf. LUT University needs this information to identify the payment and connect it to the right student.

The **amount of Tuition fee payment** is stated on your admission letter. The yearly fee for the upcoming academic years will be based on your intake year's Tuition fee. Possible scholarships may affect your yearly payment.

The tuition fee payment is a Tax-free service, VAT 0 %.

REFUND POLICY

Refunds can only be paid to the original payer. If someone else has made the payment on the student's behalf, possible refund will be paid to the same party.

Residence Permit application rejected (negative decision for RP application):

If you have not started your studies (not received any study credits), you are entitled to a full refund of 100% of the tuition fee that you have already paid.

Note! New bachelor's and master's degree students must enroll for their study right by the deadline for accepting the study place. As a new student you must also enroll for courses on time even if you are not sure you have residence permit.

Registration for courses has no effect on refund.

If started and received study credits either on campus or online and then quit your studies, you will lose the tuition fee for the ongoing semester (50% of the total payment). The remaining 50% of the total payment (= tuition fee for the next semester) can be refunded.

Conditionally admitted but cannot provide the required documents to LUT University as requested:

If not being able to fulfil the requirements for the conditionally admitted students, you will lose your right to study and will receive a refund for the tuition fee that you have paid. However, LUT University will charge you EUR 250 for the administrative costs.

Arrival is late because of residence permit application process

LUT University has scheduled time of arrival every semester, if your arrival is delayed from that scheduled time, you can't start your studies during ongoing semester. Only program manager can give you special permit to change from this time.

If you have granted Finland Scholarship, you will automatically lose scholarship.

Cancelling your study place because of other reasons, accepting other study place, family issues etc.:

In case of cancellation before starting your studies, you will receive a refund for the tuition fee that you have paid. However, LUT University will charge you EUR 250 for the administrative costs.

If you have started your studies and received study credits and then quit your studies, you will lose the tuition fee for the ongoing semester (50% of the total payment). The remaining 50% of the total payment (= tuition fee for the next semester) will be refunded.

Tuition fee paid before receiving a Finnish RP Card with the status that allows you to get exemption:

You are exempted from paying a tuition fee if you have one of the Finnish Residence Permits allowing for exemption (*A other than study purposes, P, P-EU, EU Family Member's Residence Card in Finland, EU Blue Card in Finland*).

If you deliver a copy of your Finnish Residence Permit Card that allows you to get exemption **by July 31** (= before the academic year starts) the tuition fee will be refunded in full amount.

If you deliver a copy of your Finnish Residence Permit Card that allows you to get exemption **within August 1-July 31** (= during the academic year), your exemption of Tuition fee will be counted to start from the beginning of the next semester.

(Example: If you receive your residence permit in October, your exemption will begin 1.1. and your payment for spring semester may be refunded.)

Finnish Residence Permit Card allowing you to get exemption expires before starting your studies:

You are exempted from paying a tuition fee if you have one of the Finnish Residence Permits allowing for exemption (*A other than study purposes, P, P-EU, EU Family Member's Residence Card in Finland, EU Blue Card in Finland*).

If you have a Finnish residence permit card allowing you to get exempted from paying the tuition fee during the application period but it expires before starting your studies, you are required to pay the tuition fee.

After renewing your permit card, you must e-mail a copy of your new Finnish RP card to LUT.scholarships@lut.fi ASAP.

Finnish Residence Permit Card allowing you to get exemption expires during studies:

You are exempted from paying a tuition fee if you have one of the Finnish Residence Permits listed above. When that RP card expires and cannot be renewed, you are required to pay the tuition fee starting from the beginning of next semester.

Tuition fee and graduation:

The remaining part of the paid tuition fee will be refunded starting from next semester.

If you graduate during January or August, you are allowed to graduate without new payment. If your official graduation exceeds this deadline, you will have to pay the tuition fee for the next semester, even if you have completed all studies on time.

Misconducts

Tuition fee unpaid for the first year:

If you have accepted your study place but don't pay your tuition fee by the deadline defined in your admissions letter, you are not able to start your studies. **Your study right will be closed.** You may apply for restoring later by paying the tuition fee and a 35 EUR administrative fee. Possible discounts are not applicable in case of restoring.

Note! If applying through Rolling admission, neglecting the payment deadline will lead to **losing your study right** and it cannot be restored later.

Tuition fee unpaid for further studies:

The tuition fee deadline for the future study years is August 15th. If you have not paid your tuition fee by the deadline, you will receive a reminder. If neglecting the tuition fee payment, **your study right will be closed**, and you are not able to continue your studies. You may apply for restoring later by paying the tuition fee and a 35 EUR administrative fee.